## FILING APPELLEE'S DESIGNATION OF CONTENT

Bankruptcy Rule 8006

- 1. Click **Bankruptcy** or **Adversary** (the case in which the Notice of Appeal is filed).
- 2. Click **Appeal**.
- 3. Enter Case Number, then click **Next**.
- 4. At the Document Selection screen, click **Appellee Designation** as shown below, then click **Next**.



- 5. At the Joint Filing screen, make appropriate selection, then click **Next**.
- 6. At the Party Selection screen, select the Filing Party as shown below, then click **Next**.



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- 7. If the Attorney/Client Association screen appears, select the box and click **Next**.
- 8. Preview and associate the appropriate file, then click **Next**.

The Related Event screen appears which displays all pending Notices of Appeal and related/linked entries.



- 9. Select the **Notice of Appeal** to which the Appellee's Designation refers, then click **Next**.
- 10. At the next screen, verify the Case Number and Name.
- 11. If correct, click **Next**.

The Final Text screen appears as shown below.



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12. If the entry is correct, click **Next**.

The Notice of Electronic Filing appears.

- 13. Print the Notice of Electronic Filing.
- 14. **If your Designation of Contents includes a transcript** which has not been previously ordered by the Appellant, contact the court immediately to place the order for the transcript.
- 15. Prepare and submit to the court the hard copies of the items which you designated.

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